

AIC Imaging Working Group (IWG)

Team Leads Meeting Agenda

Friday, March 5, 2021, 11:00am-12:00pm ET

1. **Welcome Remarks, 5 min**
2. **Breakout Room Introductions, 5 min** – We will start with small breakout groups with the aim of creating and building the imaging community. Use this opportunity to greet some new people or say hello to a familiar face. Consider sharing the following about yourselves:
 - Name, title/field, location, institution
 - What is the most interesting thing you have recently photographed (personal or professional)?
3. **Topic Group FLASH! Updates, 25 min** — One team lead from each topic group will briefly summarize the group's progress, next steps, communication, etc. These updates will need to be limited to 3 minutes since we have seven topic groups and we want to have time for a group discussion.
4. **Group Discussion, 20 min** — This time is focused on team leads connecting and sharing ideas, resources, and challenges. There will likely be questions and discussion that result from the FLASH! updates, but some updates and topics include:
 - IWG Reference and Bibliography Protocols (http://www.conservation-wiki.com/wiki/Help:IWG_Reference_and_Bibliography_Protocols)
 - *The AIC Guide* and how to reference
 - Copyright statement
 - Is it helpful to have the Team Leads meet? If so, how often? Are there other ways that would be useful for Team Leads to communicate?
5. **Next Steps and Closing, 5 min** — At the very end of the meeting, there will be time for final questions, announcements and closing remarks.
 - Next IWG meeting is scheduled for Friday, April 9 at 11am ET
 - Questions? Email AIC.ImagingWG@gmail.com