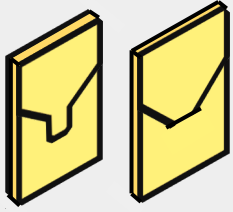


# Tuxedo Box Instructions



(NO PVA)



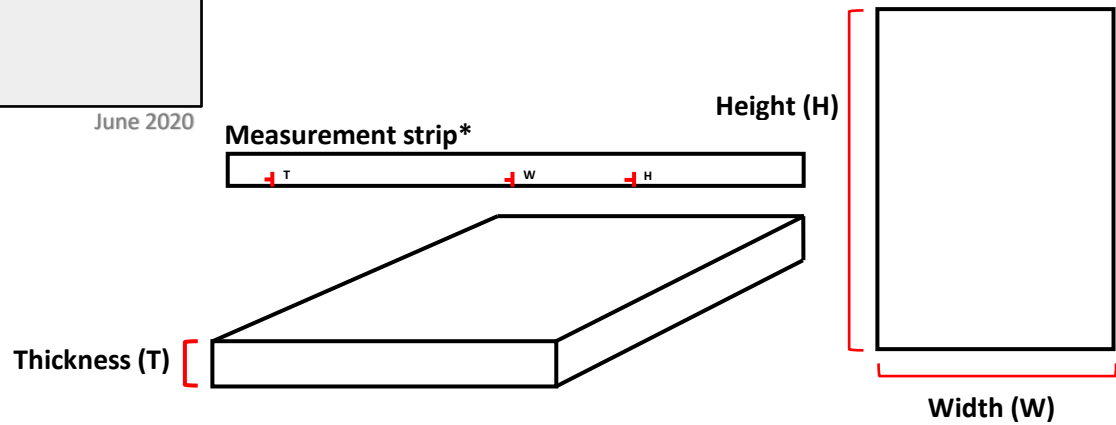
HARRY RANSOM  
CENTER

The University of Texas at Austin

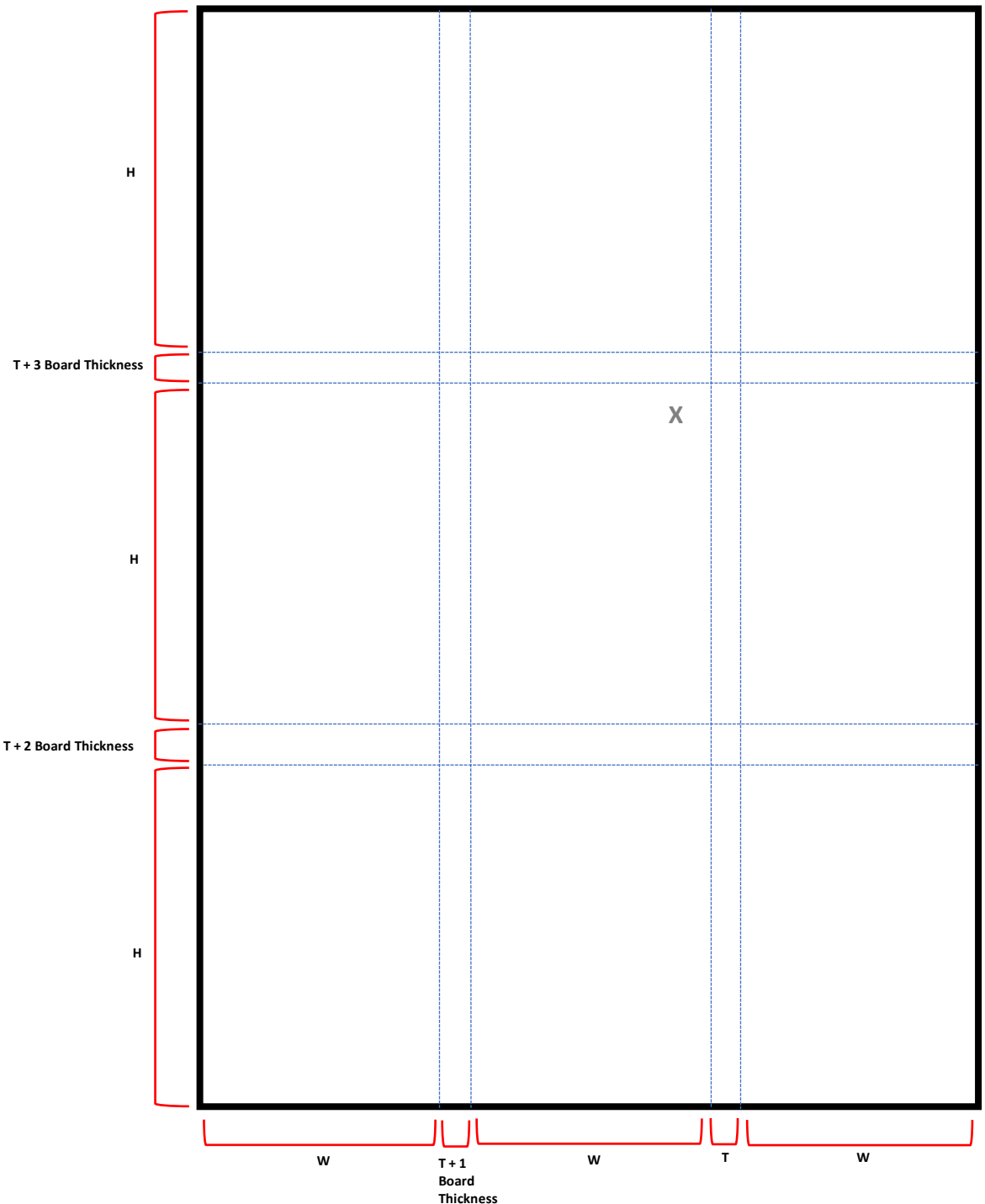
by Chloe Gise

June 2020

1. Mark the Height, Width, and Thickness of the object on a strip of paper\*.

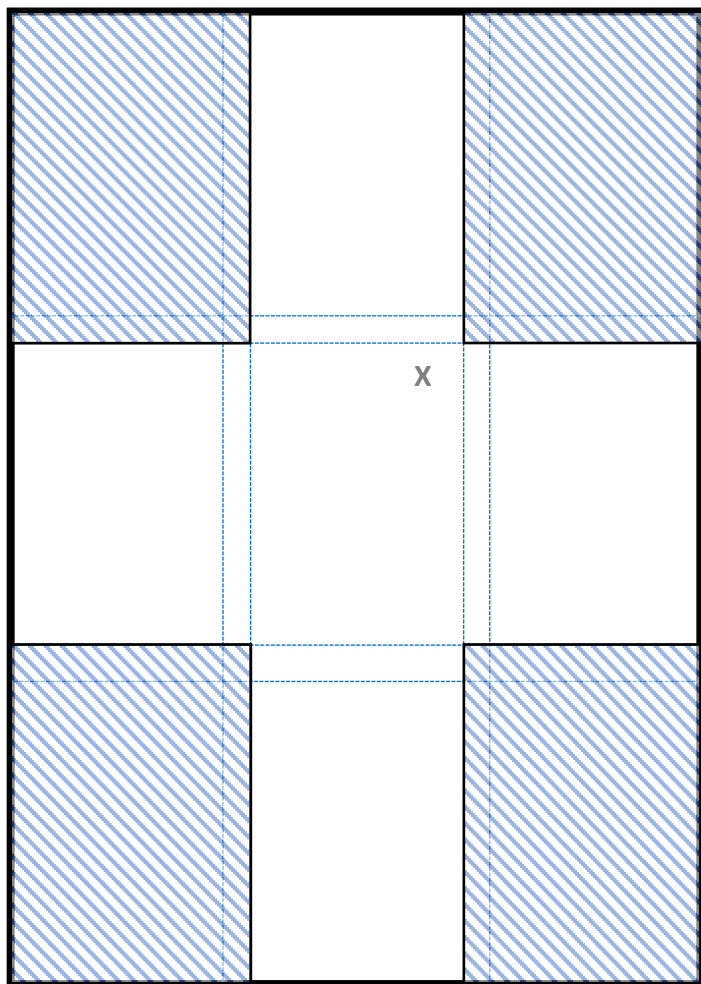


2. On a piece of 10 pt. lignin-free paperboard, use the strip to mark measurements. Define the item's placement by marking a small "X" on the top right corner of the center square. This represents the fore edge of the item.

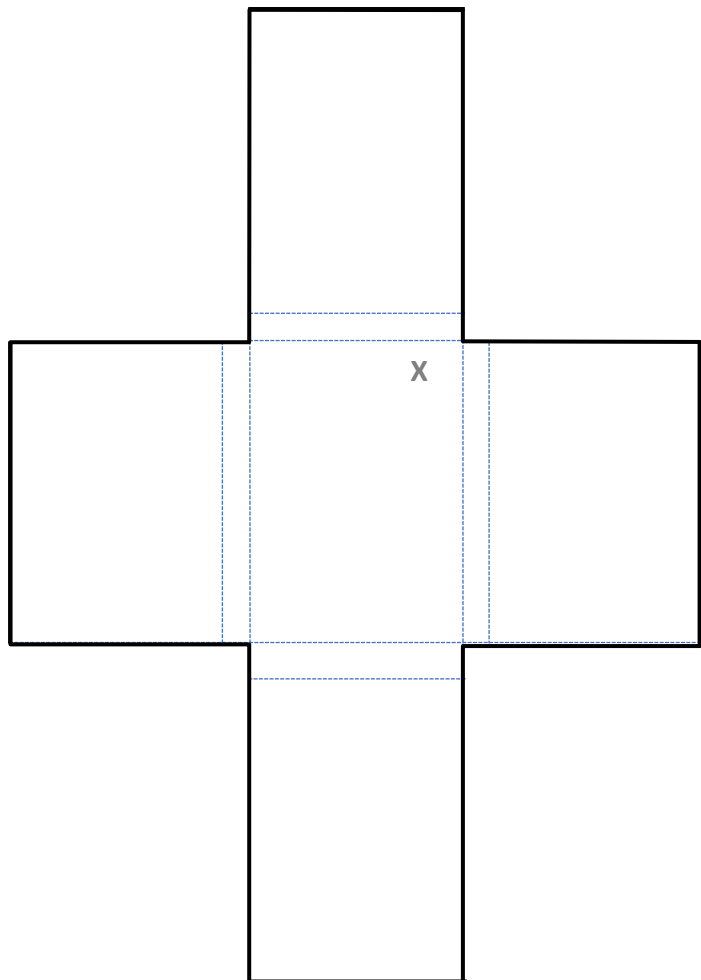


3. Score each mark as indicated by the dotted line.

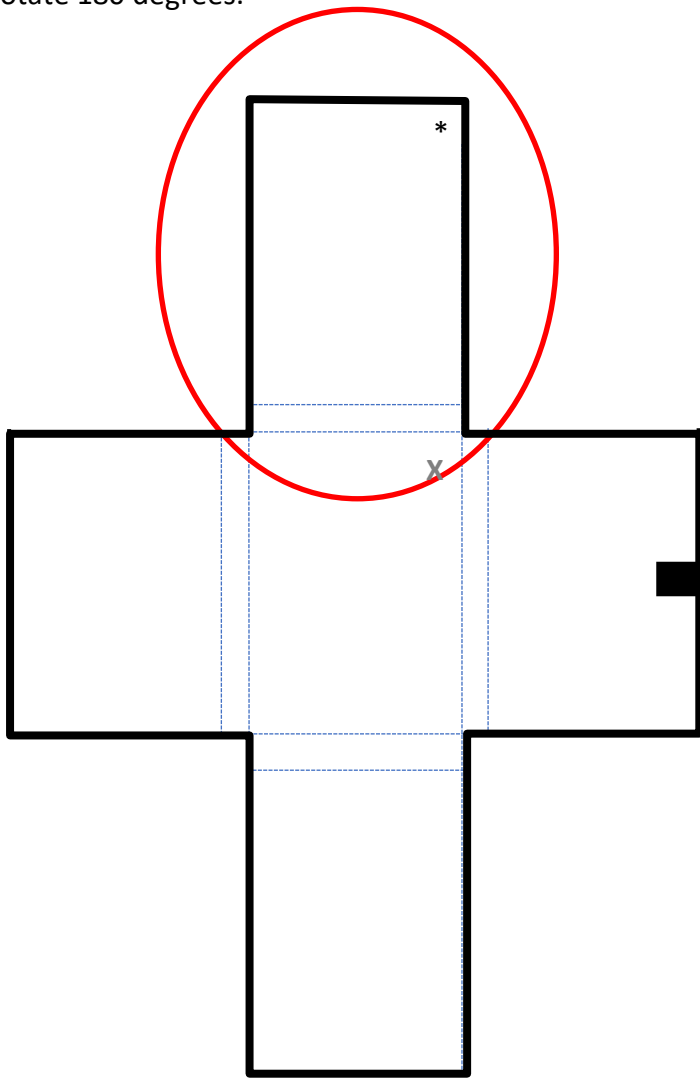
4. Cut away the indicated areas.



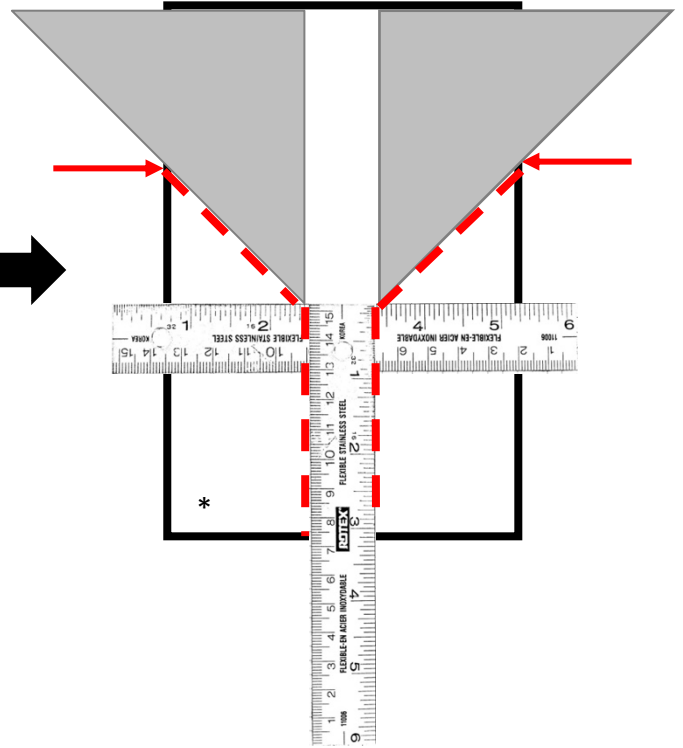
5. Enhance creasing on scored marks.



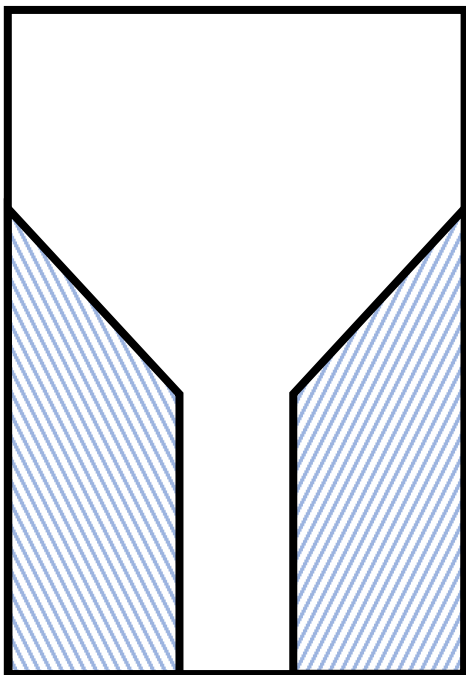
6. Rotate 180 degrees.



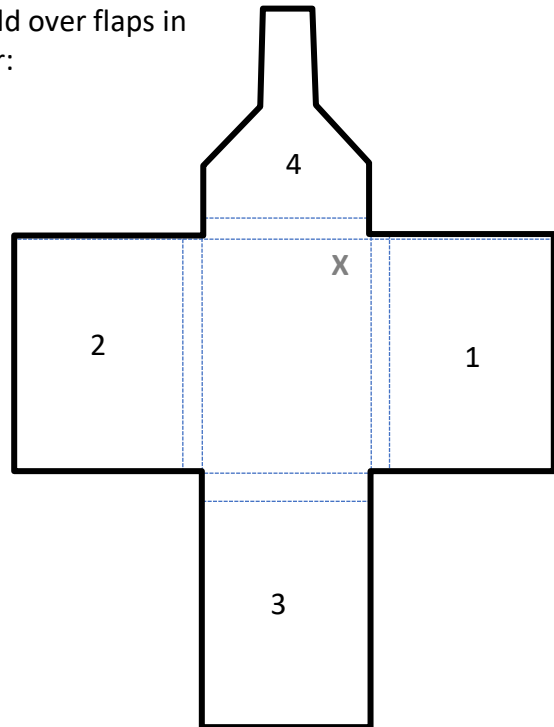
7. About 1/3 down the square, make two marks ( ← — ). Then, use a triangle ruler or tool to mark about a 60 degree angle on both sides. Use those marks to create a tab shape in the center with a T Square ruler.



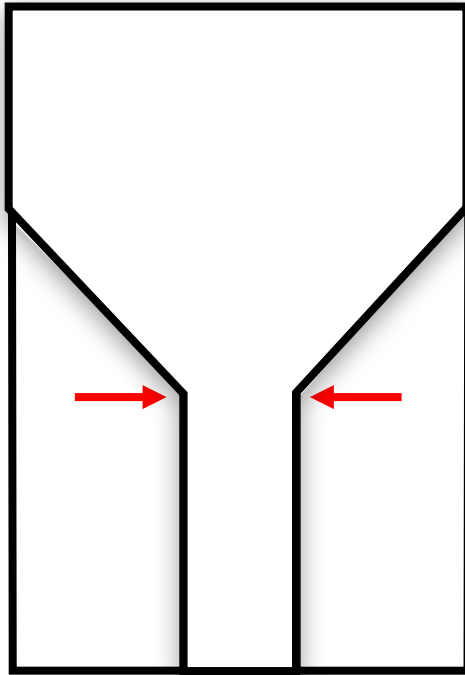
7. Cut away indicated areas.



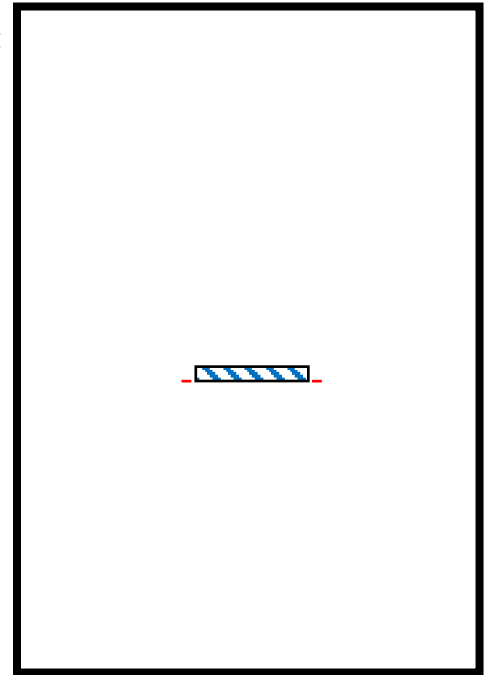
8. Fold over flaps in order:



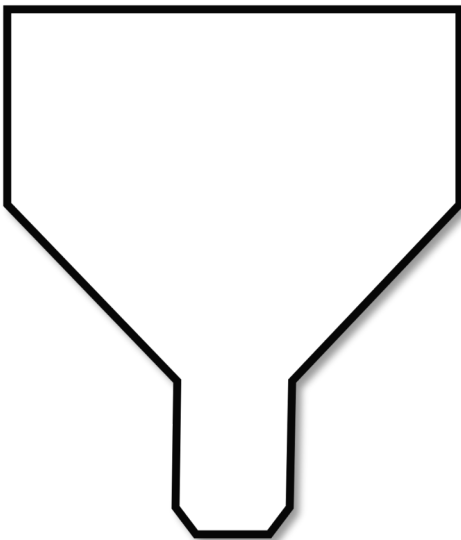
9. It will look like this when closed. Mark points where the slot will go for the tab on square #3.



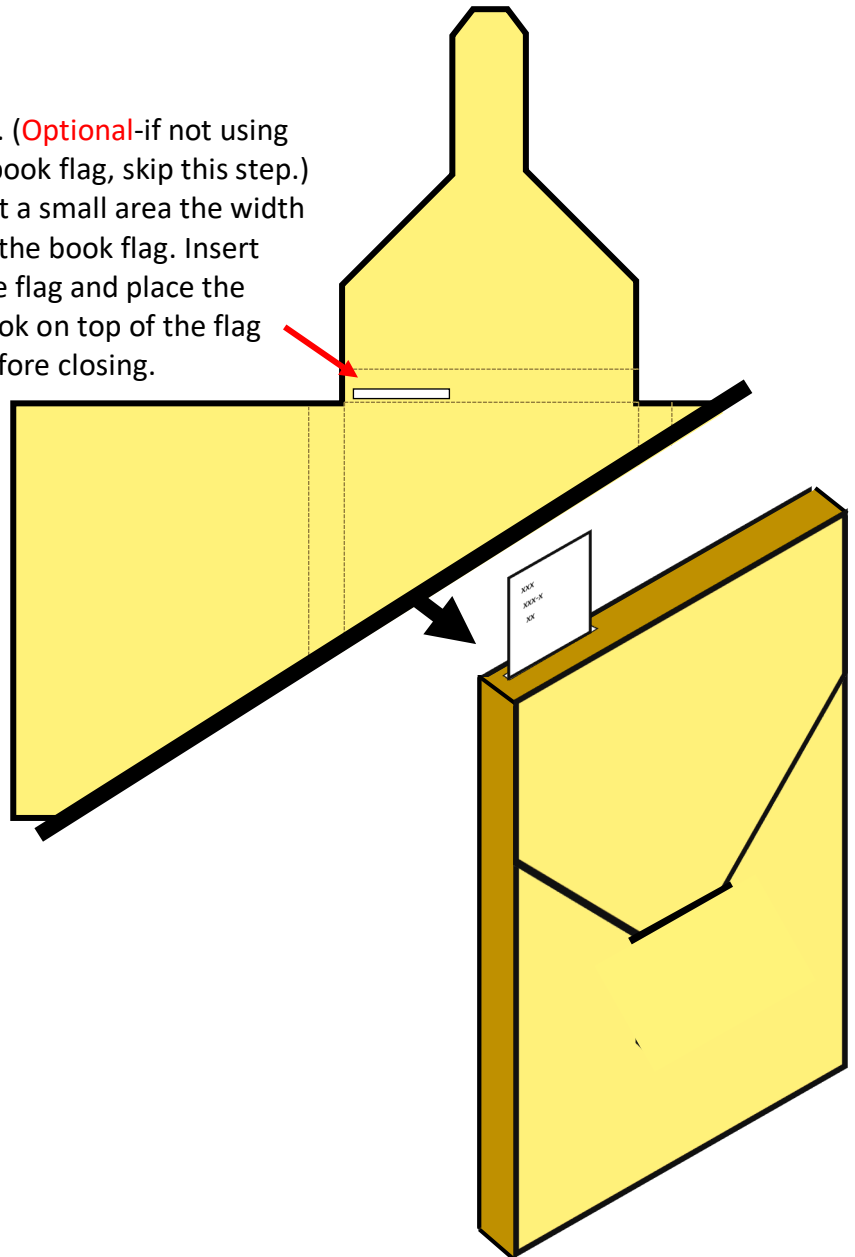
10. Cut out a small rectangle on square #3.



11. Bevel and trim the tab to a desired length.



12. (Optional-if not using a book flag, skip this step.) Cut a small area the width of the book flag. Insert the flag and place the book on top of the flag before closing.



13. Place object inside the tuxedo box and fold in the same order as step #8. Tuck in tab.

