

# **AIC Imaging Working Group (IWG) Meeting Agenda**

Tuesday, October 17, 2020

11:00am-12:00pm ET

- 1. Welcome Remarks, 5 min**
- 2. Introductions, 5 min** – We will have a smaller group with the team leads and wiki editors than the full IWG, but we will do breakout rooms to say hello or greet some new people. Consider sharing the following about yourselves:
  - Name, title/field, location, institution
  - The best thing that happened so far this week!
  - Why you are interested in participating with the IWG?
- 3. Aims and Overview of Meeting, 5 min**
- 4. Team Leads and Wiki Editor Topic Group Pairings, 15 min**
- 5. Guidelines, Expectations and Responsibilities, 15 min**
  - What is needed for the wiki?
  - Responsibilities as Team Leads
  - Responsibilities as Wiki Editors
  - Recommendations for preparing for initial meeting
  - What do you need from us (IWG leadership team)?
- 6. Questions, 10 min**
  - Participants will be encouraged to “raise their hand” in Zoom and we will try to get to the questions that we can during the allotted time.
- 7. Next Steps, 5 min**
  - Initial Topic Group Meetings in January
  - Wiki Editors Meeting with AIC e-Editor in January